

**Minutes of the Melbecks Parish Council meeting held on Thursday 5<sup>th</sup> October 2023 at  
Gunnarside Village Hall**

The Melbecks Parish Council meeting was held on Thursday 5<sup>th</sup> October 2023 at Low Row Institute. Present were Councillors Silver, Calvert, Strafford and Bowe with Cllr R. Alderson chairing. NYC Councillor Yvonne Peacock and PCSO Sharon Diamond were also present. The Clerk was Miss N. Adams.

1. All were welcomed to the meeting.

2. Apologies for absence: There were no apologies received.

3. Declaration of Interests: There were none declared.

4. Minutes of the last meeting: The minutes of the Melbecks Parish Council meeting, held on 20<sup>th</sup> July 2023 were agreed to be a correct record, and these were signed by the Chair.

6. Matters Arising.

a) Dog waste bin: The purchase of the dog waste bin has not yet been completed; however the Clerk will arrange for this to be done.

b) Telephone Box in Gunnarside. The Clerk has reported the state of the telephone box to BT, who asked for photographs which the Clerk sent. It was confirmed that the phone box in Gunnarside is not on the BT potential payphone removal list recently received.

c) Bus Shelter: The clerk has spoken to Highways (Integrated Passenger Services) to arrange for a site visit to check the suitability of the location for the bus shelter. Once Highways have confirmed when they can attend, councillors Bowe and Calvert can join this meeting to discuss the location. The Clerk sent the bus shelter quotes to Councillor Yvonne Peacock.

7. Finance

a) Order to pay: Great North Air Ambulance Service: Order to pay and cheque signed for £50 donation.

b) Order to pay: Remembrance Wreath. Order to pay and cheque signed for £20 to the Royal British Legion Poppy Appeal for a remembrance wreath for Gunnarside.

c) Order to pay: Dog Waste bin: This will be completed later once the bin has been ordered.

d) Pension scheme – re-enrolment. The clerk has received notice to re-enrol on the pension scheme and will complete the necessary paperwork.

8. Highways

a) Highways Reply: Hedge-cutting will be taking place after 1<sup>st</sup> September, and Hill Top pothole has been added to the programme of works. The clerk was asked to report the following issues:

Pothole at Strands, manhole which is sinking at Rowleth Bottom and the wall by Lodge Green which is falling down.

9. North Yorkshire Council

There were no further updates.

10. YDNPA

a) Full planning permission for conversion of existing stable/coach house to residential use for local occupancy or tourist accommodation at The Old Stable/Coach House, Gunnarside, Richmond, DL11 6LE - R/05/20A. Councillors considered this application as well as a letter from a concerned resident which has been received. Councillors agreed to raise a concern with YDNPA in terms of the lack of an allocated parking space and overdevelopment concerns. The clerk will contact YDNPA.

b) Trees in Swaledale and Arkengarthdale Conservation Area: to remove one ash located at The Kennels, Low Row. The council raised no objection or comment.

c) Parish Council planning seminar – Thursday 19<sup>th</sup> October 2023, 6.30pm, Zoom.

Councillors noted receipt of this invitation.

d) YDNPA Autumn Parish Forum – Wednesday 25<sup>th</sup> October 2023, 7pm, Teams. The council noted receipt of this invitation.

11. AOB

a) Remembrance Service invitation, Sunday 12<sup>th</sup> November 2023. The council noted receipt of this invitation, and Councillors Bowe and Silver will attend. The remembrance wreath for

Gunnerside will be placed on the war memorial in Gunnerside on 11<sup>th</sup> November.

b) Dales Police report: August to September 2023. The council were provided with an update around police matters from the PCSO, Sharon Diamond.

c) Pear House Orchard, Gunnerside. The Parish Council has been contacted by the owner of Pear House Orchard regarding a theft of apples and other fruit which has also been reported to the police. The owner is considering different options for the orchard going forward, including potentially, for this to become a community orchard. The details will be circulated to all councillors and considered at the next meeting.

d) Richmond Motor Club: Reeth 3 Day Trial thank you letter. The council noted receipt of the thank you letter from Richmond Motor Club which was read out.

*Councillor Peacock arrived at the meeting*

Councillors discussed the bus shelter was discussed and Yvonne Peacock confirmed the process: first a site visit from Highways is needed to ensure the location suitable, and then an agreement needs to be made around what type of shelter is needed. It was proposed that rather than purchasing a pre-made shelter, a shelter could be built, potentially with help from local volunteers. It was agreed for the clerk to contact Louise Woodhead around the possibility of putting some plans together. Costings and plans etc. need to be in place by middle of January 2024, and there will then be 1 year to complete work. Councillor Peacock to contact YDNPA and Highways regarding planning permission.

12. Date of next meeting

The next meeting will be on Thursday 30<sup>th</sup> November 2023 at 7.30pm at Low Row Institute. As there was no other business, the meeting closed at 8.25pm.