

**Minutes of the Annual Melbecks Parish Council meeting held on  
Thursday May 16th 2019 at Gunnerside Village Hall**

The Annual Melbecks Parish Council meeting was held on Thursday May 16th 2019 at Gunnerside Village Hall. Present were Councillors Silver and McCartney, with Cllr R. Alderson presiding. RDC Cllr Blackie was also present. The Clerk was Miss N. Adams.

**1. Apologies for absence**

Apologies were received from Cllr Crapper.

**2. Election of Officers**

Cllr R. Alderson was proposed as Chair by Cllr Silver, and this was seconded Cllr McCartney. Cllr R. Alderson was unanimously elected as Chair.

Cllr Crapper was proposed as Vice-Chair by Cllr McCartney, and this was seconded by Cllr Silver. Cllr Crapper was unanimously elected as Vice-Chair.

**3. Declaration of Interests**

None declared

**4. Co-opted vacancy**

Councillors noted that there have been two expressions of interest in the co-opted vacancy for Parish Councillor. It was agreed that each candidate would be asked to send in a summary of their skills and what they would bring to the Parish Council, and they would also be asked to attend a Special Parish Council meeting on June 6<sup>th</sup> 2019 at Low Row Institute. Following this a secret ballot would be held to appoint one of the two candidates. The clerk will contact both candidates with this information. This was agreed unanimously.

**5. Minutes of the last meeting**

The minutes of the last meeting, held on 28<sup>th</sup> March 2019 were agreed to be a correct record, and these were signed by the Chair.

**6. Matters Arising**

a) Grass cutting in Low Row.

More clarification is needed regarding when it is possible to mow the grass in Low Row and the Pasture Committee will be contacted.

**7. Finance**

a) Order to pay – Low Row Institute

An order to pay and a cheque for the hire of Low Row Institute for meetings in the financial year 2018-19 were signed.

b) Order to pay – Gunnerside Village Hall

An order to pay and a cheque for the hire of Gunnerside Village Hall for meetings in the financial year 2018-19 were signed.

c) Financial Risk Assessment

The financial risk assessment was approved and signed.

d) Audit- Annual governance statement

The annual governance statement was agreed unanimously by councillors.

e) Accounting statement

The accounting statement was agreed unanimously by councillors.

e) Internal audit

It was agreed that Kevin Pellatt would be asked to complete the internal audit again this year.

**8. Highways**

a) 30 mph signs in Low Row.

The NYCC Highways engineer has visited Low Row and confirmed that it would be possible to install 30mph repeater signs through the village, and sites for these have been suggested. The councillors will review these locations and once this has been agreed the clerk will contact the engineer.

b) Peat Gate cattle grid. The clerk will contact Highways again about this cattle grid, which has become blocked again with leaves after recent heavy rain.

c) Brocca Bank. The clerk will also report the blocked gutter at Brocca Bank.

d) New cattle grid at Hill Top

A new cattle grid is needed at Hill Top, Kearton, and the Pasture committee has advised that it will contribute towards the cost of this. RDC Cllr Blackie has agreed to raise this with Highways.

7. Richmondshire District Council

a) Declaration of Acceptance of Office, Pecuniary and other interest forms and Candidate Spending declaration forms were completed by all councilors, and the clerk will return these to Richmondshire District Council.

b) Community Awards

The council noted receipt of these Community Awards, for which nominations from Richmondshire are requested.

c) UCI Road World Cycling Championship

The council noted that this will be taking place on Sunday September 29<sup>th</sup> 2019, and that Richmondshire District Council is allocating funding for projects in Richmondshire with the maximum grant application being £2000. The deadline for bids is June 17<sup>th</sup> 2019

8. North Yorkshire County Council

No items.

9. YDNPA

a) YLCA Vacancy for Secretary of State (Parish) Member. A letter from Yorkshire Local Councils Association was received and read by the council, which advised that nomination papers for the post of Parish Member of the YDNPA are to be received by noon on Monday June 3<sup>rd</sup> 2019.

b) Planning decision: Ghyll Foot Tearooms, Gunnerside: This has been approved conditionally.

b) Planning Application: Hazel Brow, Low Row. The council noted that this application is ongoing.

10. AOB/other correspondence

a) Notice of 50-mile walk.

The council noted a 50-mile walk taking place on 6<sup>th</sup> and 7<sup>th</sup> July 2019.

b) Friarage Hospital update

The council noted receipt of the Friarage Hospital update. It was also noted that the Darlington Memorial Hospital is also under threat and it is important that no further cutbacks are made to this hospital as well.

c) Dales Police report

The Dales police report was read by the councilors.

e) Dog fouling in Gunnerside

Residents have expressed concern over the amount of dog-fouling in the village and what can be done about this. It was noted that this depends on the status of the land where the dog-fouling is taking place; if it is classed as open farmland therefore usual dog fouling rules may not apply. It was suggested that notices could be put up make dog-owners more aware of how this impacting on the village.

11. Date and time of next meeting

The next meeting will be a Special meeting at Low Row Institute to co-opt a new Parish Councillor on Thursday June 6<sup>th</sup> 2019 at 7.30pm.

The next Parish Council meeting will on Thursday July 25<sup>th</sup> at 7.30pm at Gunnerside Village Hall.

As there was no other business, the meeting closed at 8.25pm.